

# VILLAGE OF ELBRIDGE

**Mayor**

*Christopher A. DeCola*

**Clerk-Treasurer**

*Tammy L. Kunz*

**Deputy Clerk**

*Melissa L. Godfrey*

**Trustees**

*Anthony W. DeMarco*

*Stephanie A. Harris*

*John F. Murray*

*Patrick V. Efy*

## Department of Codes & Zoning BUILDING PERMIT APPLICATION

Application is hereby made to the Village of Elbridge for the issuance of a building permit, pursuant to the municipal code for construction of buildings and additions as herein described. The applicant agrees to comply with all applicable laws, ordinances and regulations.

No building shall be occupied or used in whole or in part for any purpose what so ever, until certificate of compliance and/or certificate of occupancy shall have been issued by the Code Enforcement Officer.

Street Name and Number/Site Location

Tax Map Number

Project Description and Cost: Please submit plot plan & construction drawings with application

---

---

---

---

---

---

---

---

---

---

PROJECT ESTIMATE COST: \$ \_\_\_\_\_

Plot plans and construction drawings should show the following:

1. The distance of the proposal from all lot lines
2. The distance of the proposal from any structure including neighboring structures
3. The maximum percentage of the lot to be covered by building(s)
4. Utilities, gas/electric/telephone/cable/septic/wells/waterlines, etc.

**Applicant shall provide proof of liability and worker's compensation insurance or proof of exemption per chapter 439, §125 of the N.Y. State General Municipal Laws ([www.wcb.state.ny.us](http://www.wcb.state.ny.us))**

### Owner/Contractor Contact Information

Property Owner \_\_\_\_\_

Contractor/Agent/Lessee \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Phone Number \_\_\_\_\_

Phone Number \_\_\_\_\_

Architect/Engineer \_\_\_\_\_

Site Foreman/Phone \_\_\_\_\_

Email \_\_\_\_\_

Email \_\_\_\_\_

**Property Information**

Floodplain: YES/NO \_\_\_\_\_

Existing Use and Occupancy \_\_\_\_\_

Zoning classification of lot \_\_\_\_\_

Lot Size \_\_\_\_\_

Foundation type \_\_\_\_\_  
Basement/frost wall/slab

Garage type \_\_\_\_\_  
Attached/detached/none

Square footage habitable space \_\_\_\_\_

Non-habitable space \_\_\_\_\_

Number of rooms \_\_\_\_\_ Number of sleeping rooms \_\_\_\_\_ Number of bathrooms \_\_\_\_\_

Type of A/C \_\_\_\_\_

Type of Heating \_\_\_\_\_

Type of Fuel \_\_\_ Propane \_\_\_ Oil \_\_\_ Natural Gas

**Commercial/Business information (new or existing)**

Type of Occupancy \_\_\_\_\_

Fire Alarm System \_\_\_\_\_

Sprinkler System: Yes/No; Type (if yes) \_\_\_\_\_

The foregoing are hereby certified to be correct, true and full answers to the several questions to which they relate, and the undersigned hereby agrees in the event the permit is granted, to comply with the provisions of the local laws and codes enacted by the Boards of the Village of Elbridge, the State of New York and with all other ordinances and regulations, and all rules and regulations of the Onondaga County Health Department.

Date \_\_\_\_\_ Signature \_\_\_\_\_

Inspector Notes/Requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Fee Calculated \_\_\_\_\_

Inspector Signature \_\_\_\_\_

Date \_\_\_\_\_

**NEW YORK STATE - GENERAL MUNICIPAL LAW §809**

Published 9/22/2014 by NYS Senate:

1. Every application, petition or request submitted for a variance, amendment, change of zoning, approval of a plat, exemption from a plat or official map, license or permit, pursuant to the provisions of any ordinance, local law, rule or regulation constituting the zoning and planning regulations of a municipality shall state the name, residence and the nature and extent of the interest of any state officer or any officer or employee of such municipality or of a municipality of which such municipality is a part, in the person, partnership or association making such application, petition or request (hereinafter called the applicant) to the extent known to such applicant.

2. For the purpose of this section an officer or employee shall be deemed to have an interest in the applicant when he, his spouse, or their brothers, sisters, parents, children, grandchildren, or the spouse of any of them

(a) is the applicant, or

(b) is an officer, director, partner or employee of the applicant, or

(c) legally or beneficially owns or controls stock of a corporate applicant or is a member of a partnership or association applicant, or

(d) is a party to an agreement with such an applicant, express or implied, whereby he may receive any payment or other benefit, whether or not for services rendered, dependent or contingent upon the favorable approval of such application, petition or request.

3. In the county of Nassau the provisions of subdivisions one and two of this section shall also apply to a party officer. "Party officer" shall mean any person holding any position or office, whether by election, appointment or otherwise, in any party as defined by subdivision four of section two of the election law.

4. Ownership of less than five per cent of the stock of a corporation whose stock is listed on the New York or American Stock Exchanges shall not constitute an interest for the purposes of this section.

5. A person who knowingly and intentionally violates this section shall be guilty of a misdemeanor.

**AFFIDAVIT**

STATE OF NEW YORK  
COUNTY OF ONONDAGA

\_\_\_\_\_ being duly sworn, deposes and says:

I have reviewed §809 of the General Municipal Law, a copy of which has been furnished to me by the Elbridge Village Clerk, and I am familiar with the provisions contained herein;

No Village of Elbridge or any officer or employee of Onondaga County, as defined in §809 of the General Municipal Law, has any interest in this application, OR

If a state officer, employee of the Village of Elbridge or any officer or employee of Onondaga County as defined in §809 of the General Municipal Law, has any interest in the person, partnership or association creating the application to which this affidavit is attached, give the complete details in the following paragraph.

\_\_\_\_\_  
\_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_  
Sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_

Notary Public \_\_\_\_\_